**UNIVERSITY OF NORTHAMPTON STUDENTS’ UNION**

**MINUTES**

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| **MEETING NAME** | **Educational Committee Meeting** |
| DATE | 28/02/2019 |
| VENUE | Engine Shed |
| **CHAIR** | Samuel Arnold |
| **ATTENDEES** | **FAST:**  Samuel Arnold  **FBL:**  Komal Salah Ud Din  **FEH:**  Sam Dorywala  **FHS:**  Sadie Wood  Ana Saravanja  Catriona Doyle  **JH:**  Lilian Koroma  **VP Education:**  Gemma Lovegrove  **Special Guests:**  None  **Staff:**  George Baldwin – Advocacy Coordinator  Adrian Houghton – Advocacy Coordinator  Natalie Read – Advocacy Manager |
| **IN ATTENDANCE** | Jonathon Vobe |
| **APOLOGIES** | Louise Dowson (on placement)  Amber Rawlins |
| **NOT IN ATTENDANCE** | Kunal Ghandi |

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|  | **REGULAR BUSINESS** |
| **1.** | **Apologies for non-attendance** | Chair |
| **2.** | **Chairs Actions**   * Stoves are not working in some accommodation, Mandate VP Welfare to look into this issue   Not discussed at Council.   * Discussion point on the ‘postgraduate room’ in Senate only allows access to PhD students. In promotional materials and on signposts it exists as ‘postgraduate room’ and this is   Not discussed at Council.   * Discussion point on after-hours parking. Council should have a concerted effort to tackled after-hours parking, instead of working individually as committees.   Not discussed at Council.   * Discussion point on the price rise at the art shop   Not discussed at Council.   * Discussion point on blue-badge visitors not being able to park on campus   Not discussed at Council.   * Mandate VP Welfare to look into why security are not prioritising student safety * Discussion point at council about bus routes   Matter discussed and the mandate is partially completed unsatisfactory. | Chair |
| **3.** | **Actions arising**  EdCom   * Action EdCom to research on NUS membership benefits and negatives and debate this on next EdCom   Sabbatical officers are to hold a meeting to discuss when the most appropriate time for a referendum would be.   * EdCom to create a subcommittee to create further research to support the development of parking.   On- going, no actions completed.   * There are concerns about visibility of advocates to their coursemates and how faculty advocates interact. There are concerns on data protection too. Advocates should be proactive in pushing this information forward on Nile. Action EdCom to inform their Deans about this and try to get Programme Leaders to ask their advocates if they want to be on Nile or have their details shared with all students in the programme.   Faculty Advocates to follow up with their Deans and raise the concern in FSECs.   * Changing futures week has not been advertised well and students have missed sessions that could have been beneficial for them. Action EdCom to look into working with Changemaker for changing futures week to help advertise this out   Ed Comm to invite Changemaker PTO to the next meeting   * Some dyslexia tutors timetables are not matching up with students on placement, impacting their university work. Action EdCom to email their Deans about this issue as an issue across campus.   Deans for FBL, FHS and JH have been contacted but failed to offer a satisfactory answer.  FAST and FEH Faculty Advocates yet to contact Deans.  All Faculty Advocates to follow up with Deans.   * QAA are concerned there are not enough students attending QAA and PSR. Action EdCom   Promotion has gone out to students, but greater awareness needed.  EdCom to try to get more Course Advocates involved is ongoing  AS   * Action AS and SW to update student intranet with learn-tech and library services   Spoken to James Baywater who directed her to an on-line library forum.  AS to send information received to EdCom members  EdCom to forward to Deans to distribute link to forum to all programme leaders to put on their NILE sites.  KS   * Postgraduate students may have timetables that are in the morning and conflict with regular work. Action KS to look into whether postgraduate courses could be moved with consideration to work outside of university   KS to follow on the matter with the Head of Postgraduate for FBL – Angela Rushton.  VPED   * Card readers in Senate make constant noises that are disruptive. Action VPEd   Lecturers are turning them off to prevent the noise, then people believe they are not working.  Faculty Advocates to email specific room concerns to VPED.   * Action VPEd to look into having a test day of the week to monitor parking on campus   University has refused to consider the matter. Issue to be removed from agenda unresolved.  VPED to look into what the outcome of the weekend trial on parking.   * Action VPEd to investigate how DBS checks are checked with international and EU students | Chair |
| **4.** | **Officer & Faculty Advocate Reports**   * Vice President Education   Accepted  Faculty Advocates   * Samuel Arnold   Accepted   * Amber Rawlins   Accepted (6 yes, 2 abstain)   * Komal Salah Ud Din   Accepted   * Louise Dowson   Accepted   * Sadie Wood   Accepted   * Ana Saravanja   Accepted   * Catriona Doyle   Accepted   * Sam Dorywala   Accepted   * Lillian Koroma   Accepted   * Kunal Ghandi   No report  Chair to submit a vote of no confidence at next council if no contact established. | All |
|  | **ITEMS FOR DISCUSSION** |
| **5.** | **Student Council Update**  Discuss the previous Student Council meeting   * Policy Proposal regarding food and drink at Student Council   Provision of Vegetarian, Vegan and Halal to be included.  Accepted.  To be countersigned by Sadie Wood  Bye-law amendment to included additional break time | Chair |
| **6.** | **SSLC Quality Update**  Discuss issues arising from SSLCs  No updates | All |
| **7.** | **Facilities and Infrastructure**  Discuss issues relating to facilities and infrastructure   * Wheelchair Accessibility   Concern over the Accessibility route from Car Park 1. Safe route planned for each of the car parks.  Student informed they cannot access the sports dome as the floor will be damaged.  VPED to raise the concern with Jane Bunce.   * Lights in Buildings   Concern over the fact lights are timed and are inconsistent across the campus.  Accommodation - Town houses lights are on for too short a period and is affecting the students use of the properties.  Chair to MANDATE for the President to raise at OSEWG the inconsistency of lights being kept on in certain areas but in others students have to constantly be moving.   * Entrance to Creative Hub not working correctly so students unable to access.   Chair to MANDATE for the President to raise at OSEWG.   * CH305 has noise pollution from the wind.   Chair to MANDATE for the President to raise at OSEWG.   * No door hooks in the toilets   Chair to MANDATE for the President to raise at OSEWG | All |
| **8.** | **Quality of Experience**  Discuss issues relating to student experience  None | All |
| **9.** | **Academic Quality**  Discuss issues relating to academic quality  None | All |
| **10.** | **STaR Awards**  Discussion regarding nominations  Sub-committee to be conducted face to face   * Chair of Sub-committee will be Sam Dorywala   Shortlisting to be conducted by a sub-committee  Final winner to be selected by the Education Committee. | All |
| **11.** | **Mandates to Council**  Discuss policies and actions to send to Student Council on 21/02/19  Policy and byelaw amendment for food and drink in Council meetings.  MANDATE for the President to raise at OSEWG the inconsistency of lights being kept on in certain areas but in others students have to constantly be moving.  Entrance to Creative Hub not working correctly so students unable to access.  Chair to MANDATE for the President to raise at OSEWG.  CH305 has noise pollution from the wind.  Chair to MANDATE for the President to raise at OSEWG.  No door hooks in the toilets  Chair to MANDATE for the President to raise at OSEWG.  Many people are being locked out, can they have a flat phone within the accommodation to security.  Chair to MANDATE for the President to raise at OSEWG. | All |
|  | **ANY OTHER BUSINESS** |
| **12.** | AOB   * Church Service in the Learning hub is causing concern for excessive noise on a Sunday.   VPED to look in the matter.   * Many people are being locked out, can they have a flat phone within the accommodation to security.   Chair to MANDATE for the President to raise at OSEWG.   * Parking for guests at the Broughton Green Road   Catriona Doyle to contact [parking@northampton.ac.uk](mailto:parking@northampton.ac.uk) to clarify situation and report back |  |
| **13.** | Date of Next Meeting |  |