**UNIVERSITY OF NORTHAMPTON STUDENTS’ UNION**

**AGENDA**

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| **MEETING NAME** | **Educational Committee Minutes/Actions** |
| DATE | 29/11/2018 |
| VENUE | Engine Shed |
| **CHAIR** | Samuel Arnold |
| **MEMBERSHIP** | **FAST:**Samuel ArnoldAmber Rawlins**FBL:**Komal Salah Ud DinKunal Ghandi**FEH:**Louise DowsonSam Dorywala**FHS:**Sadie Wood**VP Education:**Gemma Lovegrove**Special Guests:**None**Staff:**George Baldwin – Advocacy CoordinatorNatalie Read – Advocacy Manager |
| **IN ATTENDANCE** | Samuel ArnoldLouise DowsonSadie WoodGemma LovegroveSam Dorywala |
| **APOLOGIES** | Amber RawlinsGemma Lovegrove (in trustees, going in and out of meetings)Komal Salah Ud DinKunal Ghandi |
| **NOT IN ATTENDANCE** |  |

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|  | **REGULAR BUSINESS**  |
| **1.** | **Apologies for non-attendance** | Chair |
| **2.** | **Chairs Actions*** Request a report/update from VPUD on transport
* Mandate for VPWelfare to look into water fountains across campus. Explain policy from CH&Co on whether students can request water hot and cold
* Mandate VPWelfare to look into sanitary bins in ladies toilets
* Mandate VPUD to look into sites at Waterside to move the Art Shop to
* Mandate President to look into security at waterside, after events of Monday and constant lack of security around campus, as well as how unsecure townhouses on campus are
* Discussion point on fire doors around campus, re accessibility

All points raised at council and all accepted as done. | Chair |
| **3.** | **Actions arising*** VPEd
	+ look into bridge to Beckets Park being slippery in the mornings
		- Liaised with Health & Safety and they have installed anti-slip mats as the bridge can’t be gritted
	+ look into power outlets ‘hole in the floor’ with facilities
		- Outlets have been fixed to the floor, but not across campus entirely
	+ look into automatic lights in buildings, specially study areas
		- Still looking into it as university unsure on where responsibility lies
	+ look into whether student attendance is being monitored correctly as some students are being told they are not attending. Can affect International Students
		- University requested to disseminate information to take manual registers until tap-in points are fixed
	+ look into Respect campaign and whether promotional materials have been created
		- Campaign doesn’t seem to exist from previous years. Group needs to reconvene and start this campaign again
* LD
	+ look into WiFi with Jane Clarke
		- Jane Clarke has sent a link on how to raise issues. Students are not allowed to use Ethernet cables, only staff
* EdCom
	+ create a campaign for lift etiquette. Discuss at Student Council
		- University are doing their own ‘use the stairs’ campaign
		- Question about invisible disabilities and whether these are being addressed in the university campaign
 | Chair |
| **4.** | **Officer & Faculty Advocate Reports** * Vice President Education
* Faculty Advocates

Discussion of main actions, and approval.* Samuel Arnold - Approved
* Amber Rawlins - Approved
* Komal Salah Ud Din - Approved
* Louise Dowson - Approved
* Sadie Wood - Approved
* Sam Dorywala - Approved
* Gemma Lovegrove - Approved
* Kunal Ghandi – Not Submitted
 | All |
|  | **ITEMS FOR DISCUSSION** |
| **5.** | **Student Council Update**Discuss the previous Student Council meeting* Minutes/actions for EdCom need to come from the chair
* Mandates and PODs need to be raised by the person who proposed the mandate/POD at EdCom
* Update on Mandate for VPWelfare from proposer – university is happy to put more bins in but they are worried to not have them used. However these seem to have been changed and done.
 | Chair |
| **6.** | **SSLC Quality Update**Discuss issues arising from SSLCsNo updates from SSLCs. Question on SSLC observations and how they will work. | All |
| **7.** | **Facilities and Infrastructure**Discuss issues relating to facilities and infrastructure* SW – Price of food on campus. Taken to previous student council and ongoing.
* SW – Beckets park bridge (in actions arising). Accepted in Actions Arising
* SW – Parking on Campus after a certain time. Check on status on next meeting.
* LD – Park and Ride issues. Students have to drive through Northampton to use P&R on Sixfields. LD actioned to look into having a P&R on the A45 side of campus to enable students/staff driving from the east to drive without going through Northampton
* LD – Nelson. Students are missing deadlines as they are unable to access online resources. Students have been sent an email explaining what is happening. Students are being kicked out of Nelson or are unable to progress through it. VPEd mandate to look into creating a separate wifi network for halls and campus. EdCom to review Nelson on next meeting.
* SA – Space and charging in library. Not enough space in Library/Learning Hub and the ones that are available can’t be used for charging. Students can’t book rooms as they are incorporated as teaching space. However, students can use rooms but will be asked to leave if it is booked. SA actioned to look into information on this point before taking it to council if necessary.
* SA – Laptop borrowing. Can’t connect to wifi, although there are ways to make sure wifi can work. SA Actioned to contact academic librarian for FAST and find out if there is information about how to connect to wifi correctly.
* Further issues
	+ Doors to certain rooms/buildings don’t open after a certain time. There needs to be awareness about how to get in/out after hours and what the security procedure is. SA actioned to talk to 1st Degree to understand security procedure and communication of this procedure to students
 | All |
| **8.** | **Quality of Experience** | All |
| **9.** | **Academic Quality*** Some students are not being replied to when sending emails or they are receiving poor quality feedback and they are “paying too much to teach themselves”. Action SW to look into this issue and support students in Adult Nursing
 | All |
| **10.** | **Update on by-elections** | Chair |
| **11.** | **Mandates to Council**Discuss policies and actions to send to Student Council on 15/11/18* Change by-law for quoracy
* Mandate VPEd to look into creating separate networks for halls and campus to enable faster internet
 | All |
|  | **ANY OTHER BUSINESS**  |
| **12.** | **Any Other Business*** Report Template – adjourned to next meeting
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| **13.** | **Date of Next Meeting**10/01/2019 |  |