**SPORTS ENGAGEMENT APPLICATION CRITERIA**

**ELIGIBILITY**

* Only Clubs ratified by the Athletic Union and recognised by The University of Northampton Students’ Union are eligible to apply for funding.
* Applicants must demonstrate how their proposed project will help towards achieving the following Students’ Union aims:

1. **Participation** 
   * + Engagement with the 25+ community;
     + Engagement with students at Partner Colleges, e.g. Moulton College;
     + Postgraduate involvement and those on vocational courses;
     + Engagement with Distance Learners;
     + Delivery of non-alcohol events.
2. **Diversity**
   * + Providing activities that enable minority groups (protected under law) to participate;
     + Activities that enable disabled students to participate;
     + Activities that engage with LGBT+ or female students, or those of faith;
     + Providing activities targeted at international students;
     + Engagement of those studying on vocational courses.
3. **Development**
   * + Enhancing the leadership of the group for the benefit of members and the wider student population;
     + Providing developmental opportunities (or employability skills) for the wider student population;
     + Employability-focussed (linking in with the Employability Plus Scheme);
     + Campaigning event (to raise awareness);
     + Peer-supported event.

* Applicants must produce a detailed budget to show all expenditure and income for the event/activity, including the amount that the Club would be able to contribute to these costs, alongside the grant.
* The project application can include equipment, transport or external guests – anything that might be needed to enable the event to go ahead.
* Applicants must provide feedback on their project to the Allocations Committee, as requested.

**RESTRICTIONS**

Below is a list of additional financial support that cannot be applied for. This list is by no means exhaustive:

* To purchase alcohol and tobacco;
* To pay for an event whose primary aim is to fundraise for another charity;
* To pay for activities aimed to fundraise for a political party;
* If the event/activity is seen to contravene the Students’ Union’s Constitution, policies or core values;
* The money would benefit only an individual or small number of students, not the wider membership of your group;
* Does not meet the Club’s own constitutional aims;
* To fund existing projects for which applicants already receive a block grant subsidy, e.g. a Bronze-level Club applying for transport to a BUCS away fixture.

If you are unsure of the restrictions in place, please email [su.sport@northampton.ac.uk](mailto:su.sport@northampton.ac.uk).

**THE APPLICATION PROCESS**

Applications should be submitted via email to [su.sport@northampton.ac.uk](mailto:su.sport@northampton.ac.uk) and will be taken to the Allocations Committee to review. You can expect to receive a decision on your application within three weeks of submission. You must spend the funding on the items specified in your application (**not** to coveradditional costs or extensions to your idea).

* Complete all forms within the required timeframes (i.e. Risk Assessments, External Speaker Forms).
* You must provide feedback after your event, demonstrating how successful it was.
* If you do not put on the event/activity for which you applied for funding, the Students’ Union holds the right to claim back the money from your Club’s account.
* Spend your allocated fund by the end of the term during which your event is being held. Otherwise, the Students’ Union will claim back the money.
* Funding awarded for £1,000 or more will require membership feedback on the event/activity.

Not all applications will be successful. The Students’ Union budget is limited and therefore has been divided up between the three terms to ensure that funding is available throughout the year.

Only the strongest applications will be approved, and this will be decided by a grant allocation panel, not one individual.

If you have applied previously but failed to fulfil the aims of a project, this could affect your application in the future. Please ensure that your Club and its committee can commit to an event before applying.

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| **MONTH** | **TOTAL ENGAGEMENT GRANT AVAILABLE (ANY CLUB)** |
| September | £500 |
| October | £1,000 |
| November | £1,000 |
| December | £250 |
| January | £0 |
| February | £1,000 |
| March | £1,000 |
| April | £0 |
| May | £250 |