**UNIVERSITY OF NORTHAMPTON STUDENTS’ UNION**

**MEETING OF THE VOLUNTEERING AND SOCIAL ENTERPRISE COMMITTEE**

**Tue 27.11.2018**

**PRESENT: Sarah Crooks (SC), Samantha Hernandez (SH), Hannah Jones (HJ), Jonathon Vobe (JV), Ryan Bradshaw (RB), Tom Carter (TC) Dominik Cpack (DC), Aryam Daniel (AD)**

**MINUTES: Tom Carter (TC)**

**APOLOGIES: None received**

**ATTENDANCE: Rotaract, Buddies, United Amayi, Marrow, STAR, Nightline**

**1/18** **Welcome and Apologies**

SC Opened the meeting and welcomed everybody, noted that NURadio and UONTV were absent

SH No apologies received

**2/18 Declaration of Interest**

 N/A

**3/18 Terms of Reference (updated)**

 SH circulated before meeting

**4/18 Minutes of the Meeting**

SH Sent around prior to meeting

**All approved**

**5/18 Action List and Matters Arising**

SC No Actions required from previous meeting

**Discussion Items**

**6/18 Changemaker Award**

JV Amanda Ash is stepping down as Changemaker officer, and is unwilling to stand in this position when she returns from leave. Can we add it to the election? Probably not due to By-Laws and need for 5 days’ notice.

RB Agreed as the elections are next week it would be difficult and not sure of the rules.

JV By laws mean it can’t be. Asked TC for opinion.

TC thinks it is an important role as it is there to give support to volunteer groups, which they currently don’t have.

JV suggested that we need to ask Democracy manager about the vacancy of the role, as well as others that are not being filled.

**Action Ryan to have conversation with Democracy Manager about how we could get the Changemaker role into an election and filled. Or at least how to proceed.**

**Standard Agenda Items**

**9/18 Changemaker Update**

N/A – Changemaker Officer position not filled

**10/18 Officer reports**

RB giving an overall picture of what he is doing

Green impact – described what it is, and what we are doing as an SU, forming a committee and looking to get students involved.

Refreshers plan – what the SU might do in January to try to improve engagement.

Meeting with a facility in Towcester which might offer space for training and events that might be beneficial to the Students Union.

Helping a Volunteer group looking to do some work in Romania, last quiz was cancelled due to water failure at Avenue.

Working with Uno to improve the timetable as it currently isn’t working well for students.

Looking to move the Artshop to Waterside.

Offered any help with groups if they would like to come forward with questions and issues or help promoting things on social media.

JV asked about the Party Bus, included in the report.

RB described the party bus idea, to move students between Park campus and Waterside on party nights.

HJ suggested that it is a real need as a lot of people at Park are feeling quite isolated.

JV asked about the Art shop – why it needs to move?

RB It is losing money at Avenue, we are looking for a space on Waterside, can we occupy one of the café sites as many of the catering sites are struggling and have leases that run out at the end of the year.

JV suggested the space at the bottom of the Creative Hub as the café is not doing well.

RB has suggested we might end up doing a deal with a local retailer to provide a student discount as an alternative. Art shop not really there to make a profit, it is meant to help the students, have to make sure it continues to do so. Also suggested shop space at Platform might be an option.

HJ asked about whether we will get a license for the Engine Shed.

RB described issue about catering contract, but the SU is looking into it. Might be able to sell bottled alcohol, but not draft. Campus has not been built with students in mind, catering is too expensive and resources for students are poor, so he is looking to challenge University more over improving student facilities and thinking more about what students need and want.

SC asked about parking, about why people can’t park after 6pm for events and training.

RB Is challenging the University over this, they are claiming that they are concerned about the resident students parking there all night, but feels this is not reasonable as the barriers should prevent this, need to allow students to register for one off events etc.

SC also suggested that security for students is an issue late at night, safer to park here than have to walk through Beckets Park in the dark.

RB agreed this is a good point to put to the University.

JV asked what is happening about the second park and ride on the East side of town.

RB will ask University for update and will continue to make it a priority to improve transport.

JV asked about why Green Impact has not been included in any of the previous VPUD reports as it is in his job description.

RB states that it is because we are only just started on it. After last year it was decided that this needs to be properly staffed and organised, so the SU is now in the process of putting the committee together.

**Voted to accept VPUD report,**

 **all agreed.**

**11/18 Ratification of New Groups**

Non-applicable

**12/18 De-ratification of Groups**

Non-applicable

**13/18 AOB**

HJ asked if Rotaract are still looking for volunteering to help with

SC Rotaract have a pub quiz next week, on Tuesday 4th December at the Platform, that is their main focus at the moment.

RB said that they should send promotional stuff over and he would help.

HJ asked if they are interested in helping doing some charity bag packing for Christmas.

SC said they will potentially be interested in helping if HJ lets them know where and when.

JV asked about how we can work with Changemaker a bit more whilst we don’t have a Changemaker Officer.

SC has suggested that she might be willing to go as Chair – dependent upon how much work is involved.

JV suggested we find out how regular they would like to meet and get involved.

SH suggested people could always do it on a rota if it is a lot of work.

SC – Invited everyone come to our quiz on Tuesday 4th Dec at the Platform Café.

TC Suggested that if groups are interested we are looking at having a Christmas themed craft day on the 12th December 12-4pm in the Engine Shed, with Conversation Café making crackers, writing cards for the elderly as part of the ‘Live at Home’ Charity, doing other craft based activities.

AD STAR are looking at having a cupcake sale on Monday 10th Dec fundraising for charity

TC will go back to University about where bake sales may be possible as there is a lot of issues about where students can do this on campus.

RB will also chase idea of bake sales in Engine Shed.

RB also suggested that groups might be interested in organising events for week of 14th Jan as a part of Refreshers week. Digital marketing campaign will try to push events, but it would be great if groups have events, tasters and socials to fill the week.

JV expressed concern about the progress website

RB gave a quick update on the progress of the website, can’t commit to when it will be done

JV asked about Volunteering Varsity and if Marrow can take part

TC said that Derby don’t have a marrow, unfortunately they only have a STAR and a Radio group.

JV asked about Treasurer training

TC will organise sessions

SC asked when staff are in over Christmas

TC SU staff are off from 22nd December to 2nd Jan, available all other times.

AD asked about running a committee bye elections for STAR as they want to change some Committee positions

TC described process of group ballot and to let him know who the new committee are.

JV asked about progress of NURadio and UONTV

TC stated that UONTV are still struggling, but progress has been made on both the temporary radio studio and the work on the permanent one.

**14/18 Date of next meeting:** 8th January 2019, Engine Shed 6pm-8pm